

December 16, 2021

Held _____ Page 1
20 _____

A Pre-Bid Conference meeting for the Concord Township Solid Waste and Recycling Service Bid was held at 9:00 a.m. on December 16, 2021 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio 43015.

Chairman Bart Johnson and Trustee Haney were present.

Representing potential bidders were:

- Terry Thompson of Republic Waste
- Blake Austin of Rumpke
- Karen Factor of Waste Management

Mr. Johnson opened the session, asking for questions or concerns regarding the Request for Bid (RFB) for Solid Waste and Recycling services for Concord Township. He noted the Trustees would be willing to discuss the pricing of penalty and fees for non collection.

Mr. Thompson inquired about the three year base price stay in the RFB. With the consumer price index (CPI) at 6.8% and increasing monthly over the past five months, he asked if the Trustees would consider service year one being fixed price, then negotiate years two and three. The CPI also has a water/sewer/trash index for utility comparisons that is usually slightly lower than the general CPI. Trustee Johnson commented the Board would rather not have to renegotiate fees every year, but maybe the companies could bid year one, and tie years two and three to that index, higher or lower than year one.

Mr. Austin mentioned the RFB shows different household numbers in the text (3,050) versus on the pricing form (3,200). For pricing clarification, Mr. Johnson recommended using 3,200 since homes continue to be built. Mr. Thompson noted the current number of households is 3,050-3,060.

Mr. Johnson clarified the recycling carts are 65 gallon, not the smaller totes. He also shared there are a few residences with collection issues where a full-size truck cannot access, and these will be included on a bid addendum so the companies can address how they will service the properties:

- 5981 Dublin Road + neighbors - five homes on a common access drive with no turnaround at end.

- 5590 Elmgee Road + neighbors - dead end road
- Henderson Drive - dead end road
- Thompson Lane - dead end road
- A couple roads in Lucy Depp subdivision - dead end roads

The current service provider backs a smaller truck down these roads from Dublin Road. Mr. Haney noted there are also a couple elderly residents that cannot get their cans out that request garage side service.

Mr. Johnson discussed the penalization fees. The Board is tired of residents being lied to that their cans will be "picked up tomorrow" multiple times and the provider cannot get to it for days. A more reasonable fee will be included in a bid addendum.

Several questions were sent to the township that can be answered during this session:

- Recycling is picked up weekly.
- Pickup days are Monday through Friday.
- The township has a road name and day of collection flyer to share.
- Bond must be length of contract - three years.
- The township does not know how many condo associations are serviced, as those are outside the township's current contract, and are individual/private contracts with the provider.
- Electronic signatures will be verified with the Prosecutor.
- 3,200 households for service calculations.
- How many new homes within three years? Maybe 150?
- Vacation holds for one to three months versus unlimited holds? For "snowbird" residents, the hold could be six months. The Board would like this to stay unlimited.
- Wording of the recycling market section will be reviewed by the Prosecutor's office. Mr. Johnson asked what the companies are finding related to recycling. Is finding a market problematic? Mr. Thompson noted it can be difficult finding homes for some materials, but suggested the Board use

December 16, 2021

Page 2

20

Held

an approved recyclables list from Delaware Know Marion Morrow (DKMM) Solid Waste District and mail out to residents annually.

- Penalty fees will be addressed later.
- 2020 tonnages from the township - DKMM has that information.
- Service times at 6am - 4 pm are acceptable.

Mr. Austin asked if the performance bond would also change with the index. Mr. Johnson said the bond would be for the first year value times three years; no need to escalate the bond. Mr. Thompson asked if it could be a one year renewable bond; Mr. Johnson will clarify with the Prosecutor's office if it save everyone money and the township remains covered.

After discussion the following changes to the RFB were made and will be included in a Solid Waste Bid Addendum:

- Regarding the three year fixed pricing, Mr. Johnson moved and Mr. Haney seconded to have the first year pricing fixed, with year two based on the first year price then adjusted up or down based on the CPI water/sewer/trash sub-index. An average of the previous 12 months (March 1-February 28) will be used to calculate the price increase or decrease. Year three will be based on the same calculations off the year two price. Vote: Haney-yes, Johnson-yes. Motion passed.
- Mr. Johnson moved and Mr. Haney seconded to change the penalty fees in the liquidated damages section 6.47 B. to \$25 per household or \$250 per street for missed trash or recycling pickups, and for section 6.47 F. \$150 plus \$100 per hour for service calls and cleanups. Vote: Haney-yes, Johnson-yes. Motion passed.
- Mr. Johnson moved and Mr. Haney seconded for the RFB bond language to change to a one year renewable bond for each year for the life of the contract, provided allowable by the Prosecutor's office. Vote: Haney-yes, Johnson-yes. Motion passed.
- Mr. Johnson moved and Mr. Haney seconded to add language to the RFB section 6.43 that each year DKMM will provide a list of acceptable recycling materials appropriate for Concord Township in Delaware County. The RFB language regarding recycling markets will also be updated and clarified. Vote: Haney-yes, Johnson-yes. Motion passed.

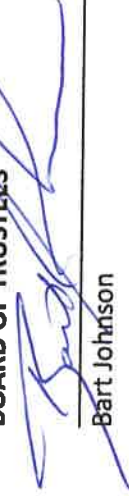
With no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Johnson-yes. Meeting adjourned.

ATTEST



Fiscal Officer, Jill Davis

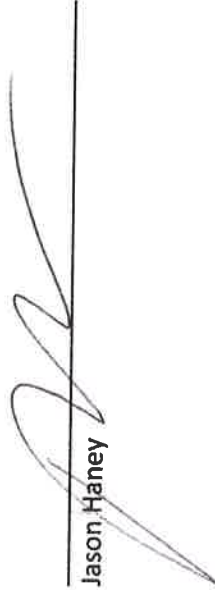
BOARD OF TRUSTEES



Bart Johnson

_____ n/a _____

Joe Garrett



Jason Haney